

# Glenfield Borough Council Meeting

**April 10, 2023**

The Council Meeting was brought to order by Paul Carmody at 7:00 pm with the salute to the flag. Roll was called and present were Paul Carmody, Cathy Cunnard, Greg Joyce, Sam McGee, Travis Hartzog, David Orbison, Michael Seymour and Connie Klauck.

**Visitors:** Jarrod D'Amico, Toni Autry, Harry Mertz and Harry Mertz Jr

Jarrold D'Amico, Harshman CE Group, attended the meeting to give them details on the company he works for. They have been in business for 10 years, handle Zoning and Code enforcement and have 3 licensed inspectors. Harshman CE Group prides themselves in being customer focused and treating all with respect. He covered some of the procedures that would be followed in certain situations and informed Council that a monthly report would be sent out detailing what had been done. Mayor Orbison reiterated that Glenfield is interested in effectiveness and follow through.

Harry Mertz asked when Hill Road and Old Hill Road will be repaired. He was informed that the work is set to start on 4/11/2023, weather permitting.

**Minutes:** The February 13, 2023 minutes were reviewed. Greg Joyce made a motion to accept the minutes and Cathy Cunnard seconded the motion. Cathy Cunnard asked Mayor Orbison if he had spoken to Valerie Gaydos concerning railroad safety. He has and will be informing Council of the headway he has made later in the meeting. Sam McGee would like the draft minutes to be emailed to Council prior to the meeting for review. All in favor – motion passed.

**Treasurer's Report:** Connie Klauck read aloud the Treasurer's Report for February 2023 to the members of Council. Sam McGee made a motion to approve the reports and Cathy Cunnard seconded the motion. No discussion held; all were in favor - motion passed.

Connie Klauck read aloud the Report for March 2023. Cathy Cunnard made a motion to approve the reports and Greg Joyce seconded the motion. No discussion held; all were in favor – motion passed.

**Wage and Real Estate Tax:** For the month of February 2023 \$2513.55 was collected for Wage Tax and \$2241.43 for Real Estate Tax.

For the month of March 2023 \$3883.89 was collected for Wage Tax.

**Reading and Approval of Bills:** Connie Klauck read aloud the bills for February 2023 while the Council members followed along. Cathy Cunnard made a motion to pay the bills and Greg Joyce seconded. Mr. Joyce asked what the payment to William Kuriger was for and Travis Hartzog asked about the Verizon bill total. All were in favor – motion passed.

Connie Klauck read aloud the bills for March 2023 while the members of Council followed along. Travis Hartzog made a motion to pay the March bills and Greg Joyce seconded the motion. No discussion held; all were in favor – motion passed.

**Police Report:** None.

**Fire Report:** None.

**Solicitor's Report:** Mr. Seymour reviewed the letters of Engagement from Mercadante and CO for the 2021 and 2022 Annual Financial Audits. He advised Council that, if they choose to, they can appoint a temporary auditor since no auditors had been elected. Greg Joyce made a resolution appointing Jonathan Kratsas, Mercadante and Company, Certified Public Accountants, as the temporary auditor for the year ending 12/31/2021 for the cost of \$2600.00. Travis Hartzog seconded the motion. No discussion held; all were in favor – motion passed.

Travis Hartzog made a resolution appointing Jonathan Kratsas, Mercadante and Company, Certified Public Accountants, as the temporary auditor for the year ending 12/31/2022 for the increased cost of \$2800.00. Cathy Cunnard seconded the motion. No discussion held; all were in favor – motion passed.

Mr. Seymour advised that the Verizon contract should be coming in the mail soon and that it should be sent to him for review.

**Correspondence:** None.

**Budget and Finance Committee:** None.

**Grants Committee:** None.

**Public Safety:** David Orbison spoke with PA State Representative Valerie Gaydos concerning a Inter Borough Railway Safety Project and to create a plan should a derailment occur. The mayor held a preliminary meeting with representatives from Haysville and Glen Osborne. A second meeting has been scheduled regarding issues that they would like Norfolk Southern to address such as local emergency response, speed limits, emergency exits and sound blockers. Mr. Orbison explained that Glenfield needs qualified Emergency Management Coordinator and an Emergency Management plan. He is looking into the possibility of using Judy Haluka, whom is the EMC for Aleppo Township.

**COG:** None.

**Building and Ordinance:** Council reviewed the information Jarrod D'Amico presented concerning Code enforcement and Zoning. Travis Hartzog suggested that members of the IPMC appeals board should be told about the new company and their procedures. Michael Seymour would like the Comprehensive Plan and Zoning Ordinance to be emailed to Mr. D'Amico to be sure their forms match up. Connie Klauck will email the information to Jarrod. Travis Hartzog asked what the travel charges would be like and would they be combined with other local municipalities since Harshman is located in Washington, PA. Paul Carmody will get clarification on that. Mr. Seymour advised that if the Council should choose to switch to Harshman CE Group then Building Inspector Underwriters would need 30 days' notice and that a request for records would need to be sent over. The Appeals Board will be invited to the next meeting and the information from Harshman will be provided to them for review prior to the May 8, 2023 Council Meeting.

**Streets and Sewers:** Greg Joyce pointed out that some of the potholes on Dawson are coming back after last fall's repairs. He suggests to get pricing on tar and chipping the road.

Mr. Joyce examined the clogged storm basin on East Beaver and believes it is from sediment and runoff from the railroad. He would like to lodge a complaint the Department of Environmental Protection concerning Norfolk Southern. Mayor Orbison asked Greg Joyce to speak with Norfolk Southern as a courtesy, then proceed if need be. Curtis Reiner has a contact at Norfolk Southern so Mr. Joyce agreed to have him submit the complaint to NS first.

Paul Carmody will speak with John Boyd to see if he would be interested in clearing the gutter along East Beaver Street.

**Old Business:** Travis would like Parks and Recreation added to the monthly meeting Agenda. He would also like to review the quotes for the park roofs repairs that Curtis Reiner received last fall. Council spoke about the condition of the shed next to the park building and how unsafe it is. Cathy Cunnard made a motion to take down the shed and Travis Hartzog seconded the motion. No discussion held; all were in favor – motion passed.

The Park and Recreation committee would like to schedule a park cleanup for some time before Memorial Day. They are compiling a list of what needs done and will contact the Baseball team and Homeschoolers to see if they would like to help with the projects.

Sam McGee would like a sound system for Council Meetings because he has a hard time hearing all that is being said. Mr. McGee also asked about the billboard company that was trying to get a permit for a billboard a few years ago. Glenfield has not heard anything further from them.

Sam McGee asked if any progress has been made in replacing the necessary property for the park. Connie Klauck will send out the survey that was done last year to Council for review.

Travis Hartzog asked if the agreement for renting the Park building is still in the making. Mr. Seymour replied that he is still working on the final details.

Mr. Hartzog asked if Council is interested in charging Quaker Valley Recreation Association a fee for using the ball field. Paul Carmody explained that they do not pay to use any of the fields within the school district. Mr. Hartzog has taken note of some damage to the Park building being done by ones attending the baseball games. QVRA will be asked for a certificate of insurance and proof the Glenfield Borough is listed as an Additional Insured.

**New Business:** The group of Homeschoolers that are using the park building on Fridays would like to build some flower boxes around the building. Council agreed they would be okay with that.

**Adjournment:** Cathy Cunnard made a motion to adjourn the Council Meeting and Greg Joyce seconded the motion. No discussion held; all were in favor – motion passed. Meeting adjourned at 9:05.

Respectfully Submitted,

Connie Klauck

Secretary / Treasurer